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| Test acceptance for [Operating System Name] Installation |
| **January 10, 2023** |

* **Overview**

**Introduction**

* Purpose of the acceptance test
* Overview of the software system or operating system
* Target audience

**Test Objectives**

Objectives of the acceptance test

Expected outcomes

**Test Cases**

|  |  |
| --- | --- |
| Test case ID |  |
| Test case Name |  |
| Description |  |
| Steps |  |
| Expected results |  |

**Test environment**

Objectives of the acceptance test

Expected outcomes

**Test schedule**

Objectives of the acceptance test

Expected outcomes

**Test resources**

Staffing and skills required

Hardware and software requirements

Test tools and equipment

**Test Deliverables**

* Test reports
* Test logs
* Test metrics

**Test risks**

Potential risks

Mitigation measures

**Conclusion**

* Summary of the acceptance test
* Additional information
* **Approval and Authority to Proceed**

We approve the project as described above, and authorize the team to proceed.

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| **Approved By** |  | Date | **Approved By** |  | Date |