# Title Here (Tag Here)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Purpose

The purpose of this checklist family is to exercise the <name here> functional area of the [product name here] product. It is the intention of this checklist family that by exercising this (or these) area(s) of the product we will evidence (verification and validation)

* 1. That everything that should be happening and present, is in fact, happening, happening correctly, present and correctly present, and
	2. That nothing that should not be present or inaccurate, is present or inaccurate.

## Scope

This checklist does test <this>, <this> and <this>. This checklist does not test <this>, <this> and <this>.

## Assumptions

The following assumptions were identified and utilized in the construction of this checklist

* 1. Assumption One
	2. Assumption Two
	3. Assumption Three
	4. Assumption Four

## Variant Uses

This checklist can be executed as is for the following functional areas

4.1 Functional Area 1

4.2 Functional Area 2

4.3 Functional Area 3

4.4 Functional Area 4

## Definition of Priority Levels

For the purposes of prioritizing test execution efforts, this checklist is decomposed into the following levels and associated definitions

|  |  |
| --- | --- |
| Level 1 | Section Definitions |
| Level 2 | Section Definitions |
| Level 3 | Section Definitions |

## Checklist Coverage Definition

For the purposes of defining and understand what checklist coverage is addressed based upon Level oriented prioritization

|  |  |  |  |
| --- | --- | --- | --- |
|  | If One Level | If Two Levels | If Three Levels |
| Level 1 | 100% | 50.00% (+/- 20%) | 33.33% |
| Level 1,2  |  | 50.00% (+/- 20%) | 66.66% |
| Level 1,2,3 |  |  | 100% |

## Criteria for Pass/Fail Statuses

For the purposes of understanding when a checklist is a candidate for a “Pass” or “Fail” status, the following criteria are defined

* 1. For Individual Level executions

|  |  |  |
| --- | --- | --- |
|  | Pass | Fail |
| Level 1 | 98% | 2% |
| Level 2 | 95% | 5% |
| Level 3 | 92% | 8% |

* 1. For Combination Level executions

|  |  |  |
| --- | --- | --- |
|  | Pass | Fail |
| Level 1 | 98% | 2% |
| Level 1,2 | 96.5% | 3.5% |
| Level 1,3 | 95% | 5% |
| Level 1,2,3 | 93.5% | 6.5% |

## Checklist Body

|  |  |  |  |
| --- | --- | --- | --- |
| # | Item | Status | Comment |
| Section One |  |  |  |
| <tag>1.1 |  | [ ]  Pass [ ]  Fail |  |
| <tag>1.2 |  | [ ]  Pass [ ]  Fail |  |
| <tag>1.3 |  | [ ]  Pass [ ]  Fail |  |
| <tag>1.4 |  | [ ]  Pass [ ]  Fail |  |
| Section Two |  |  |  |
| <tag>2.1 |  | [ ]  Pass [ ]  Fail |  |
| <tag>2.2 |  | [ ]  Pass [ ]  Fail |  |
| <tag>2.3 |  | [ ]  Pass [ ]  Fail |  |
| <tag>2.4 |  | [ ]  Pass [ ]  Fail |  |
| Section Three |  |  |  |
| <tag>3.1 |  | [ ]  Pass [ ]  Fail |  |
| <tag>3.2 |  | [ ]  Pass [ ]  Fail |  |
| <tag>3.3 |  | [ ]  Pass [ ]  Fail |  |
| <tag>3.4 |  | [ ]  Pass [ ]  Fail |  |
| Section Four |  |  |  |
| <tag>4.1 |  | [ ]  Pass [ ]  Fail |  |
| <tag>4.2 |  | [ ]  Pass [ ]  Fail |  |
| <tag>4.3 |  | [ ]  Pass [ ]  Fail |  |
| <tag>4.4 |  | [ ]  Pass [ ]  Fail |  |
| Section Five |  |  |  |
| <tag>5.1 |  | [ ]  Pass [ ]  Fail |  |
| <tag>5.2 |  | [ ]  Pass [ ]  Fail |  |
| <tag>5.3 |  | [ ]  Pass [ ]  Fail |  |
| <tag>5.4 |  | [ ]  Pass [ ]  Fail |  |

## Test Execution Status By Cycle

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Who | When | Build # | Level(s)  | Status (%, Pass/Fail) | # Defects Logged |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |